

# **FACULTY OF HUMANITIES AND SOCIAL SCIENCES**

## **CENTRE FOR LIFELONG LEARNING**

### **OPEN STUDIES**

Open Studies Certificate (Applied Arts)  
Open Studies Certificate (Theatre Arts)  
Open Studies Certificate (Applied Writing)  
Open Studies Certificate (Humanities)  
Open Studies Certificate (Psychology)  
Open Studies Certificate (Genealogical Studies)  
Open Studies Certificate (Language Studies)  
Open Studies Certificate (Musical Studies)  
Open Studies Certificate (Politics and International Relations)  
Open Studies Certificate (Social Policy)  
Open Studies Certificate (English Literature)  
Open Studies Certificate (Transferable Skills for Work)  
Open Studies Certificate (Health and Safety Risk Management)  
Certificate of Higher Education in Lifelong Learning in Humanities  
Certificate of Higher Education in Lifelong Learning in Creative Arts

*These regulations are to be read in conjunction with [General Academic Regulations – Undergraduate, Integrated Master and Professional Graduate Degree Programme Level](#).*

#### **Admission**

1. Applicants will normally be aged 18 years or over.

#### **Mode of Study**

2. The Open Studies Certificate programme is a part-time credit-based modular programme of continuing personal education modules at undergraduate level.

#### **Period of Study**

3. The minimum period of study is two semesters.
4. Unless granted an extension of time by the Open Studies Programme Board, a student who has not qualified for the award of the Open Studies Certificate within a period of eight semesters from the date of first registration may be required to withdraw.
5. Unless granted an extension of time by the Open Studies Programme Board, a student who has not qualified for the award of the Certificate of Higher Education in Lifelong Learning within a period of 16 semesters from the date of first registration may be required to withdraw.

#### **Credit Transfer and Recognition of Prior Learning**

6. The [General Academic Regulations – Undergraduate, Integrated Master and Professional Graduate Degree Programme Level](#) shall apply. Where exemption is granted this shall normally not exceed 10 credits.

#### **Attendance**

7. There is a 70% attendance requirement typically applied to Open Studies modules.

#### **Curriculum**

8. At the discretion of the Head of Lifelong Learning, any module may be withdrawn in any given year if it is deemed that insufficient numbers of students have enrolled for that module; such withdrawal will be notified as soon as is practical. Not all optional modules

on this list will be available in each academic year. Please check with the Centre for Lifelong Learning for confirmation of which optional modules will run.

Students may choose from the modules listed below:

### **List of Approved Modules by Pathway**

#### **Applied Arts**

<b>Module Code</b>	<b>Module Title</b>	<b>Level</b>	<b>Credits</b>
OS186	Life Drawing in Colour	1	10
OS168	Taking Acrylics Further 3	1	10
OS176	Taking Watercolours Further 4	1	10
OS401	Drawing and Painting 1	1	10
OS402	Drawing and Painting 2	1	10
OS403	Drawing and Painting 3	1	10
OS641	Learn to Draw	1	10
OS643	Taking Acrylics Further 1	1	10
OS644	Taking Acrylics Further 2	1	10
OS645	Introduction to Portraiture	1	10
OS646	Taking Portraiture Further	1	10
OS647	Life Drawing	1	10
OS648	Taking Life Drawing Further	1	10
OS649	Taking Watercolours Further 2	1	10
OS650	Taking Watercolours Further 3	1	10
OS655	Hand-built Pottery for Beginners	1	10
OS656	Digital Photography 1	1	10
OS657	Digital Photography 2	1	10
OS658	Taking Watercolours Further 1	1	10
OS119	Learn to Paint with Acrylics	1	10
OS120	Learn to Paint with Oils	1	10
OS125	Learn to Paint with Watercolours	1	10

OS126	Taking Your Acrylic Paintings Further 4	1	10
OS127	Watercolour Painting: Portfolio Class 1	1	10
OS128	Acrylics Painting: Portfolio Class	1	10
OS196	Introduction to Botanical Drawing	1	10
OS197	Introduction to Botanical Painting	1	10
OS146	Taking Your Botanical Drawing & Painting Further	1	10
OS147	Taking Your Oil Painting Further 1	1	10
OS148	Taking Your Oil Painting Further 2	1	10
OS717	Get to Grips with Pastels	1	10
OS718	Taking Your Pastels Further	1	10
OS719	Drawing and Painting Landscapes	1	10

### Applied Writing

Module Code	Module Title	Level	Credits
OS175	Taking Creating Writing Further 3	1	10
OS616	Creating Writing for Beginners	1	10
OS617	Taking Creative Writing Further 1	1	10
OS618	Taking Creative Writing Further 2	1	10
OS177	Read, Write and Perform Poetry 1	1	10
OS178	Read, Write and Perform Poetry 2	1	10
OS671	Creative Writing for Beginners Online	1	10
OS672	Feeding the Flame – (Taking Your Creative Writing Further 2 Online)	1	10
OS673	Ablaze – Taking Your Creative Writing Further 3 Online	1	10
OS675	An Introduction to Novel Writing Online	1	10

### Humanities and Social Sciences

Module Code	Module Title	Level	Credits
OS611	How to Look at Art	1	10
OS612	How to Look at Scottish Art	1	10

OS613	How to Look at Modern Art	1	10
OS623	Philosophy for Beginners	1	10
OS624	Psychology for Beginners	1	10
OS100	Psychology and Ageing	1	10
OS625	Forensic Psychology for Beginners	1	10
OS198	Introduction to Sociology	1	10
OS180	Sociology 2	1	10

### Psychology

Module Code	Module Title	Level	Credits
OS003	Open Studies Certificate in Psychology 1 A/B	1	30

### Politics and International Relations

Module Code	Module Title	Level	Credits
OS005	Open Studies Certificate in Politics and International Relations	1	30

### Social Policy

Module Code	Module Title	Level	Credits
OS799	Open Studies Certificate in Social Policy	1	30

### English

Module Code	Module Title	Level	Credits
OS716	Open Studies Certificate in English Literature	1	30

### Genealogical Studies

Module Code	Module Title	Level	Credits
OS685	Introduction to Family History Research	1	10
OS684	Family History Research - Beyond the Basics	1	10
OS686	Using Technology in Family History Research	1	10
OS137	Genetic Genealogy: An Introduction	1	10

OS138	An Introduction to Heraldry	1	10
OS714	Understanding Autosomal DNA Testing for Genealogy: A Beginners Guide	1	10
OS674	Introduction to Family History Research (Online)	1	10
OS677	Family History Research – Beyond the Basics (Online)	1	10
OS676	Using Technology in Family History Research (Online)	1	10

### Language Studies

Module Code	Module Title	Level	Credits
OS140	Arabic 1A	1	10
OS150	Arabic 1B	1	10
OS035	French 1A	1	10
OS036	French 1B	1	10
OS132	French 2	1	10
OS133	French 3	1	10
OS204	French 4	1	10
OS045	German 1A	1	10
OS046	German 1B	1	10
OS142	German 2	1	10
OS143	German 3	1	10
OS203	German 4	1	10
OS065	Italian 1A	1	10
OS066	Italian 1B	1	10
OS162	Italian 2	1	10
OS163	Italian 3	1	10
OS205	Italian 4	1	10
OS171	Portuguese 1A	1	10
OS160	Portuguese 1B	1	10
OS172	Portuguese 2	1	10

OS181	Russian 1A	1	10
OS156	Russian 1B	1	10
OS182	Russian 2	1	10
OS095	Spanish 1A	1	10
OS096	Spanish 1B	1	10
OS192	Spanish 2	1	10
OS193	Spanish 3	1	10
OS202	Spanish 4	1	10
OS221	Gaelic 1A	1	10
OS157	Gaelic 1B	1	10
OS231	Japanese 1A	1	10
OS170	Japanese 1B	1	10
OS232	Japanese 2	1	10
OS004	Japanese 3	1	10
OS241	Polish 1A	1	10
OS159	Polish 1B	1	10
OS242	Polish 2	1	10
OS251	Chinese (Mandarin) Stage 1A	1	10
OS166	Chinese (Mandarin) Stage 1B	1	10
OS252	Chinese (Mandarin) Stage 2	1	10
OS281	Greek 1A	1	10
OS158	Modern Greek 1B	1	10
OS720	French 1A Online	1	10
OS721	French 1B Online	1	10
OS722	French 2 Online	1	10
OS723	French 3 Online	1	10
OS724	French 4 Online	1	10
OS725	German 1A Online	1	10

OS726	German 1B Online	1	10
OS727	German 2 Online	1	10
OS728	German 3 Online	1	10
OS729	German 4 Online	1	10
OS730	Italian 1A Online	1	10
OS731	Italian 1B Online	1	10
OS732	Italian 2 Online	1	10
OS733	Italian 3 Online	1	10
OS734	Italian 4 Online	1	10
OS735	Spanish 1A Online	1	10
OS736	Spanish 1B Online	1	10
OS737	Spanish 2 Online	1	10
OS738	Spanish 3 Online	1	10
OS739	Spanish 4 Online	1	10

### Theatre Arts

Module Code	Module Title	Level	Credits
OS629	Acting 1	1	10
OS630	Acting 2	1	10
OS631	Acting 3	1	10
OS632	Acting 4	1	10
OS634	The Art of Directing	1	10
OS635	Finding Your Voice	1	10
OS636	Stand-up Comedy 1	1	10
OS637	Stand-up Comedy 2	1	10
OS638	How to Write for Stage and Screen	1	10
OS639	How to Write for Film	1	10

### Musical Studies

Module Code	Module Title	Level	Credits
OS189	Musical Studies 1: From the Baroque to the Romantic	1	10
OS190	Musical Studies 2: From the Romantic to the Modern	1	10

### Transferable Skills for Work

Module Code	Module Title	Level	Credits
OS678	Identifying and Adapting Your Skills in Mid/Late Career	1	10
OS679	Confidence Building and Re-Building for Job Change in Mid/Late Career	1	10
OS680	Effective Listening Skills	1	10
OS681	Identifying and Adapting Your Skills in Mid/late Career (Upskilling)	1	10
OS688	Identifying and Adapting Your Skills in Mid/Late Career (Upskilling)	1	10
OS682	Confidence Building and Re-Building for Job Change in Mid/Late Career (Upskilling)	1	10
OS687	Confidence Building and Re-Building for Job Change in Mid/Late Career (Upskilling)	1	10
OS691	Confidence Building and Re-Building for Job Change in Mid/Late Career (Upskilling)	1	10
OS683	Effective Listening Skills (Upskilling)	1	10
OS689	Effective Listening Skills (Upskilling)	1	10
OS741	Presentation Skills for Work (Upskilling)	1	10
OS740	Presentation Skills for Work	1	10
OS742	Introduction to Novel Writing (Microcredentials)	1	10
OS743	Introduction to Novel Writing (Upskilling)	1	10
OS744	Beginners Italian (Microcredentials)	1	10
OS745	Beginners Spanish (Microcredentials)	1	10
OS746	Beginners Gaelic (Microcredentials)	1	10
OS692	Beginners Italian (Upskilling)	1	10
OS693	Beginners Spanish (Upskilling)	1	10
OS690	Beginners Gaelic (Upskilling)	1	10
OS751	Introduction to Counselling Theory (Upskilling)	1	10

### Health and Safety Risk Management

Module Code	Module Title	Level	Credits
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OS748	Principles of Health and Safety Risk Management	1	10
OS750	Principles of Occupational Health, and Wellbeing	1	10
OS749	Introduction to Human Factors	1	10

#### **Modules not attached to any Pathway**

Module Code	Module Title	Level	Credits
OS188	Independent Study	1	20

#### **Modules not available for use towards an Open Studies Certificate or Certificate in Higher Education in Lifelong Learning**

Module Code	Module Title	Level	Credits
OS174	Access to University Study	1	30

#### **Progress**

- Students may progress to the following year of study without the requirement to pass all modules in the previous year.

#### **Award**

- Open Studies Certificate:** In order to qualify for the award, a student must have accumulated no fewer than 30 credits, with 20 of these credits from modules within one pathway. In the case of Open Studies Certificate (Language Studies), the Certificate may be awarded in a specified language.
- Certificate of Higher Education:** The Certificate of Higher Education in Lifelong Learning is issued as a named award in either Creative Arts or Humanities. The [General Academic Regulations – Undergraduate, Integrated Master and Professional Graduate Degree Programme Level](#) shall apply, and the candidate must have accumulated no fewer than 90 of 120 credits from one of either Creative Arts or Humanities Open Studies pathways.